

Workplace Alaska

Class Specification Petroleum Economic Policy Analyst

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Class Title: Petroleum Economic Policy Analyst
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Definition:

The Petroleum Economic Policy Analyst provides consultative services, including analysis and policy development, regarding current and future economic issues related to petroleum activities. This is a single position class responsible for providing petroleum economic policy analysis to executive management in the Department of Revenue.

Distinguishing Characteristics:

The Petroleum Economic Policy Analyst serves as a top advisor to the Director of the Tax Division and the Commissioner of Revenue, providing policy analysis on a wide variety of economic and taxation issues related to oil and gas activities in the state. The incumbent of this job class is supervised by the Director of the Tax Division.

Petroleum Economic Policy Analyst is distinguished from Petroleum Economist I or II, and Special Assistant to the Commissioner I or II, by its primary role as a petroleum economic policy advisor to executive management.

Examples of Duties:

Serve as direct economic advisor on all matters oil and gas to the Commissioner of the Department of Revenue and work directly with the Department of Revenue's commissioner's office on related projects of the highest priority.

Serve as a Department of Revenue representative in negotiations between the State and major oil and gas production and pipeline companies on oil and gas issues.

Provide analysis of the international competitiveness of Alaska's fiscal structure.

Advise executive management on the full range of petroleum economics, taxation, and regulation issues.

Analyze the most complex issues and provide policy and regulatory guidance.

Advise on market competitiveness as it pertains to antitrust and merger issues between major oil and gas production and transportation companies.

Serve as advisor and DOR representative in tariff proceedings before the Federal Energy Regulatory Commission and the Regulatory Commission of Alaska.

Lead teams of international experts to analyze fiscal regimes throughout the world in examining proposals regarding Alaska's policies, systems of taxation, and oil and gas regulation.

Lead consultants to develop and economically model proposals regarding the oil and gas production tax, corporate income tax, and oil and gas exploration, production, and pipeline transportation properties tax.

Serve as department liaison regarding, among other things, information requests from key stakeholders, the coordination of public hearings, and the provision of public workshops.

Provide necessary assistance to attorneys representing the department in legal settings. Serve as expert witness on economic policies in oil and gas litigation.

Provide testimony and documentation to support state's position on legal matters.

Knowledge, Skills and Abilities:

Extensive knowledge of petroleum economics.

Thorough knowledge of petroleum taxation issues; economic modeling; state and federal oil and gas regulations; administrative procedures; and legislative processes.

Skill in locating, compiling and analyzing complex, often highly technical information from specialized technical sources.

Ability to analyze the most complex issues regarding petroleum economics and taxation and provide policy and regulatory advice.

Ability to develop policies and regulations.

Ability to lead the work of others and manage several projects simultaneously.

Ability to communicate effectively orally and in writing in order to communicate complex, technical information to technical and general audiences.

Ability to negotiate effectively in sensitive situations; achieve results through persuading, influencing and working with others.

Ability to facilitate meetings effectively and efficiently and resolve conflicts as they arise.

Minimum Qualifications:

A bachelor's degree or the equivalent from an accredited college with major course emphasis in economics, accounting, public or business administration, petroleum engineering, industrial engineering, or a closely related field;

AND

Four years of professional economics experience focusing on the oil and gas industry.

Required Job Qualifications:

(The special note is to be used to explain any additional information an applicant might need in order to understand or answer questions about the minimum qualifications.)

Special Note:

Minimum Qualification Questions:

Do you have a bachelor's degree from an accredited college with major course emphasis in economics, accounting, public or business administration, petroleum engineering, industrial engineering, or a closely related field?

AND

Do you have four years of professional economics experience focusing on the oil and gas industry?